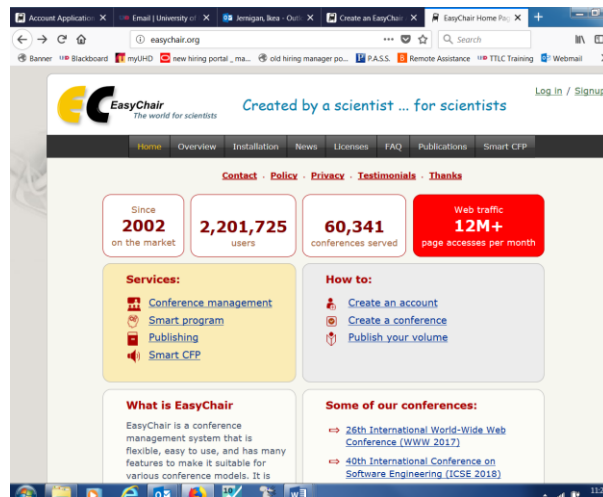
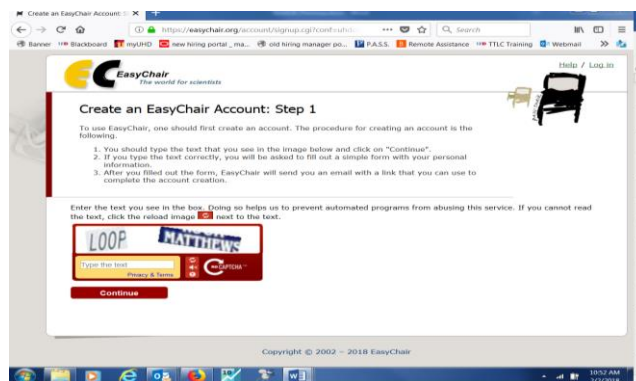


STEPS TO CREATE AN ACCOUNT ON EASYCHAIR

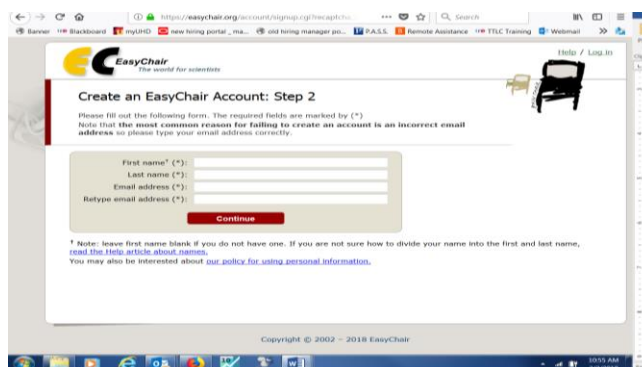
Step 1: Go to <https://easychair.org>



Step 2: Create an account by clicking on [Signup](#) then you will see the following Screen (follow the PROMPT).

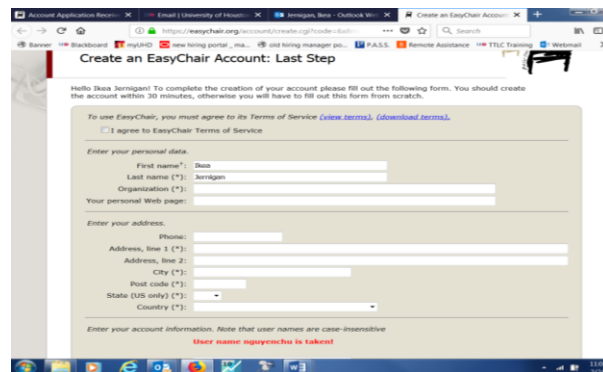


Step 3: Fill out the required information




Step 4: You should receive an email from EasyChair that will provide you with a link to create an Account

Step 5: Click on the link to provide the rest of the required information to complete registration



The screenshot shows a web browser window with the title 'Create an EasyChair Account: Last Step'. The URL in the address bar is 'https://easychair.org/account/create.cgi?code=full'. The page content includes a greeting: 'Hello Dora Jernigan! To complete the creation of your account please fill out the following form. You should create the account within 30 minutes, otherwise you will have to fill out this form from scratch.' Below this is a checkbox for 'I agree to EasyChair Terms of Service'. The form is divided into three sections: 'Enter your personal data' with fields for First name (*), Last name (*), Organization (*), and Your personal Web page; 'Enter your address' with fields for Phone, Address, line 1 (*), Address, line 2, City (*), Post code (*), State (US only) (*), and Country (*); and 'Enter your account information. Note that user names are case-insensitive' with a red error message 'User name nguyenchu is taken!'. The form is set against a light beige background with a white border.

Step 6: Provide your user ID and Password then click “create my account”



The screenshot shows a web browser window with the title 'Enter your account information. Note that user names are case-insensitive'. The URL in the address bar is 'https://easychair.org/account/create.cgi?code=full'. The page content includes a red error message 'User name nguyenchu is taken!'. Below this is a form with fields for User name (*), Password (*), and Retype the password (*). A red button labeled 'Create my account' is at the bottom. The form is set against a light beige background with a white border.

Please use the user ID and Password that you provided to sign on Easy Chair to submit your paper(s).

Please note also that ONLY PDF Files can be uploaded on the EasyChair.